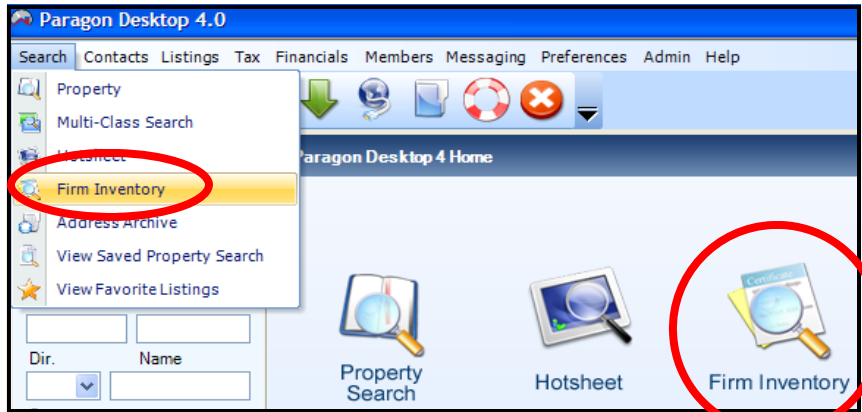


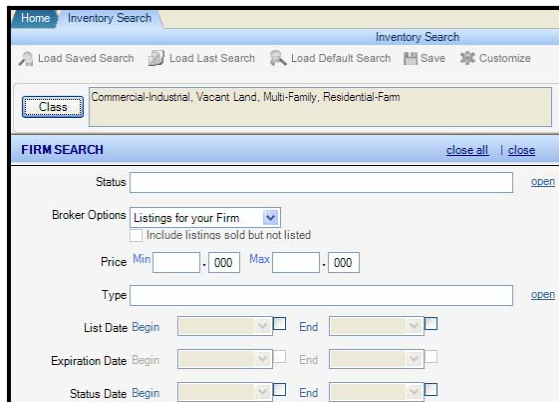
An Agent or Broker can do a search for their listings based on their security level of access to the Paragon system. An Agent level can only search for their own listings. A Broker can search for their own listings or the office/ firm listings.

Click on **Firm Inventory** in either the drop down menu of Search or click on the **"Firm Inventory"** icon on the home page.



The search screen opens to put in the criteria for your search parameters. Based on security levels of the different users, an agent will only get the option to search for their listings,

Brokers can search for their own, the office, and the firms listings.



To view the results, click **Search**. Your results will show in the Firm Inventory Spreadsheet or a view of your choice.

