

To print listings you must first have search results. Run any type of search and the Action Toolbar will appear at the top of your search results screen. There are two options to print listing reports, **Print** and **Print +**.

**Print** will just print the view that you are currently on, much like the print screen key on your computer. **Print +** allows you to combine a group of reports for one or more listings at the same time.



If you choose **Print Plus** the **Print Details** dialog box launches allowing you to make selections of the listings and reports you want to include in the print job.

The Print Selection box shows you what views are going to be printed. You can print just one or several views.

Click **Preview** to see the results first or **Send to Printer** to start the print job.

